Republic of the Philippines
SOCIAL SECURITY SYSTEM
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BAGONG PILIPINAS

BIDS AND AWARDS COMMITTEE (BAC) II

PROJECT : **ARCHITECTURAL AND ENGINEERING DESIGN SERVICES – TACLOBAN BUILDING (RE-ADVERTISEMENT)**

ITB NO. : **REI-NGPA-SSS-CONSULTING-2026-006**

SUBJECT : **BID BULLETIN NO. 1**

DATE : **20 OCTOBER 2026**

Details of the bidding, as advertised:

Advertisement	Posting at PhilGEPS, SSS Website, and Conspicuous Places 20 September 2026 to 27 September 2026
Approved Budget for the Contract (ABC) and Source of Fund	₱ 4,540,600.00
Price of BD (non-refundable)	₱ 5,000.00
Delivery/Completion Period	

Phases of Work	Duration (calendar days)
Schematic Design Phase	30
Design Development Phase	60
Contract Document Phase	30
Total	120 days
Support Services during Construction	Non-full time; to be determined based on completed design

This addendum/Bid Bulletin **No. 1** is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the Pre-bid Conference on **13 October 2026**. This shall form an integral part of the BD.

Under Section 51.5.3 of the IRR of RA 12009, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

1. **Schedule of activities as discussed in the Pre-bidding Conference:**

   - Deadline for the submission of written queries: **Thursday, 15 October 2026**
   - Issuance of Bid Bulletin No. 1–reply to queries: **Tuesday, 20 October 2026**
   - Pre-Screening of Documents: **Wednesday, 21 October (8:00a.m. to 5:00p.m.)**
   - Submission and opening of two (2) envelopes: **Tuesday, 27 October 2026, 02:00 p.m.** at the 11th Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City

2. **Amendments/Clarifications – "Annex A"**

3. **Documentary Requirements**

a. **1 st Envelope**

a.1 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond **or** Bid Securing Declaration – form supplied)

a.2 TPF 1 – Technical Proposal Submission Form

a.3 TPF 2 – Consultant's Reference: Relevant Services in at least three (3) government offices/agencies carried out in the last Eight (8) Years that best illustrate qualifications **(with proof of project completion and/or notice of award, whichever is applicable)**

a.4 TPF 3 – Comments and Suggestions of Consultant on the Term of Reference and on data, services, facilities to be provided by the Social Security System

a.5 TPF 4 – Description of the Methodology and Work Plan for Performing the Project

a.6 TPF 5 – Team Composition and Task **including organizational chart** indicating relationship amongst the Consultant and **list of all technical personnel/professionals employed by the Consultant**

a.7 TPF 6 – Curriculum Vitae of the Team Composition and all technical personnel/professionals that are employed by the Consultant, either as a regular employee or on a per-project basis

a.8 TPF 7 - Time Schedule for Professional Personnel

a.9 TPF 8 - Activity (Work) Schedule

a.10 Omnibus Sworn Statement (form supplied in the BTD)

b. **Checklist of the 2nd envelope:**

a.11 FPF 1 – Financial Proposal Submission Form

b.2 FPF 2 – Summary of Costs

b.3 FPF 3 - Breakdown of Price per Activity

b.4 FPF 4 - Breakdown of Remuneration per Activity

b.5 FPF 5 - Reimbursables per Activity

b.6 FPF 6 - Miscellaneous Expenses

c. **Additional Requirements to be submitted by the bidder with the Highest Rated Bid**

c.1 Registration Certificate from Security Exchange Commission (SEC), for corporation including Articles of Incorporation and General Information Sheet (GIS), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent documents.

c.2 2026 Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.

c.3 Valid Tax Clearance per E.O. No. 398, s2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

c.4 Latest Audited Financial Statement filed through Electronic Filing and Payment System (EFPS)

c.5 Latest Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement

c.6 Quarterly VAT (business tax returns) per Revenue Regulations 3-2005 for the last (6) months prior to the submission and opening of bids filed electronically (EFPS).

4. **Secretary's Certificate/Special Power of Attorney must clearly specify the name and position of the authorized representative who will:**

   a. submit its bid; and
   b. sign the contract (in case of award)

5. Awarding shall be made to the bidder with the Highest Rated and Responsive Bid (HRRB).

6. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year.

Prepared by:

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Concurred by:

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Bids and Awards Committee II

Annex "A"
BB No. 2026-II-014
dated 20 October 2026