GUIDELINE/MECHANICS IN RANKING OFFICES/DELIVERY UNITS
FOR THE GRANT OF FY 2024 PERFORMANCE-BASED BONUS (PBB)*

SOCIAL SECURITY SYSTEM

The Corporate Policy and Planning Department (CPPD) facilitates the Social Security System's planning sessions. The key highlight of the sessions includes the cascading of the formulated strategic goals and roadmaps by the Senior Executives.

During the sessions, CPPD ensures that the identified strategic priorities of the various groups are aligned with and contributory to the established corporate goals and roadmaps. CPPD further ensures that SSS commitments in the Performance Agreement executed with the Governance Commission for GOCCs (GCG) have business process owners.

CPPD also ensures that the Office Performance Commitment and Review (OPCR) forms list the various groups' strategic priorities and other deliverables as their commitments.

CPPD evaluates the OPCRs based on the accomplishments and corresponding proof of accomplishments.

The formula for the computation of the OPCRs total weighted score is shown below:

Weighted Score of Deliverable = Sum of scores from Quality, Efficiency, and Timeliness x Weight Allocation

$$\textbf{Total Weighted Score} = \sum_{i=1}^{x} \textit{Weighted Score of Deliverable } i$$

CPPD recommends the ranking of the various OPCRs to the Performance Management Team, and eventually endorses it to the Office of the President and Chief Executive Officer for the Social Security Commission's approval.

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Concurrent Acting Head, Management Services and Planning Division
Date: OCT 12 2026

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President and CEO
Social Security System
Date: OCT 12 2026

**Departments/Agencies shall cascade to their employees the procedures in ranking offices/delivery units*
***The Head of CPPD is in charge of evaluating the performances and ranking of the offices/delivery units of SSS*