Republic of the Philippines
SOCIAL SECURITY SYSTEM
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BAGONG PILIPINAS

Invitation to Bid

FOR THE FIVE (5)-YEAR LEASE OF A 256 SQM COMMERCIAL LOT PORTION OF THE SSS-OWNED FCA-7 PROPERTY IN PASAY CITY THROUGH PUBLIC BIDDING MODE

1. The Social Security System (SSS), through the Recommending Authority (RA) for this Lease Project, is inviting interested Public and Private Sector Proponents (PSPs)/Prospective Lessees (PLs) to submit competitive proposals pertaining to the proposed five (5)-year lease of a 256 sqm commercial lot through public bidding mode:

Item/ Lot No.	Bid Item/ Location	Lot Area (sqm)	MBP*, VAT Exclusive (PHP/sqm)	Allowed Occupancy/Use
1	Commercial Lot with Existing Telecommunications Facility/ FCA-7	256.00	835.00	For telecommunications facility use.

*Minimum Bid Price per sqm per month, VAT Exclusive

2. Interested PLs must submit their Lease Proposals to the IPD at the Executive Lounge, 2nd Floor, SSS Main Building, East Avenue, Diliman, Quezon City on **30 October 2026 until 02:00 P.M.**

   The Lease Proposal shall contain the Eligibility Documents and Bid Proposal together with the Proposal Security and Proposal Securing Declaration. The Proposal Security shall be in the minimum amount equivalent to the proposed first month rent, inclusive of VAT, on the initial year lease period, in the form of cash, cashier's/manager's check or bank draft, guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank payable in favor of SSS.

   Bid opening shall be held on the same date and at the same venue immediately after the submission deadline as stated above. Bids shall be accepted not earlier than the scheduled date of submission and opening of bids. Late bids will not be accepted.

3. The PLs shall be evaluated on a pass or fail basis to determine if the PL (or the member-firms) complies with or satisfy all of the requirements. Only those PLs who strictly comply and pass with ALL the eligibility requirements shall be declared "ELIGIBLE," for the opening and evaluation of their Bid Proposals. Bids received below the MBP shall be rejected at the Opening of the Bids. In the same manner, a bid proposal containing a lease period outside the prescribed period shall automatically be rejected.

4. PLs may obtain the TOR at the address given below starting **07 October 2026** up to the scheduled submission and opening of eligibility documents/bid proposal, upon payment of a non-refundable fee of Philippine Pesos: **THREE THOUSAND PESOS (PHP3,000.00)**. The TOR shall be received personally by the PL or his/her authorized representative.

   It may be downloaded free of charge from the SSS website at **www.sss.gov.ph**, **OPPORTUNITIES** tab, and **ASSETS FOR SALE/LEASE** tab.

   PL shall purchase a copy of the TOR not later than the submission of its bid, to be able to participate in the bidding. The mode of payment will be on a cash basis payable at the SSS Cash Management Department, Ground Floor, SSS Main Bldg., upon accomplishment of SSS Form R-6.

5. If no PL procures this TOR and/or submits a Lease Proposal, the public bidding process is deemed terminated and declared a failure.

6. For this purpose, a Pre-Bid Conference will be conducted on **21 October 2026, 2:00 p.m.** through

online conference using Microsoft Teams, but attendance shall not be mandatory. Kindly e-mail to us on or before **21 October 2026** , through e-mail address indicated below, the following:

a. Name of the representative and e-mail address; and
b. Technical and administrative queries

The meeting link shall be provided to interested participants upon registration.

7. All interested PLs may request for further clarification and/or make inquiries regarding the TOR, which shall be in writing and addressed to the Concurrent Acting Head, Investment Property Department. All inquiries should be received on or before **22 October 2026, 3:00 p.m.** through the given e-mail as specified below.

   Bid Bulletin will be sent to all PLs who have purchased this TOR no later than the close of business hours on **23 October 2026** through e-mail. Receipt of all Bid Bulletins shall be acknowledged by each PL prior to the submission and opening of the Eligibility Documents and Bid Proposal and shall be so indicated therein.

8. References to the dates and times shall be based on Philippine Standard Time. Should any of the above dates fall on a holiday, non-working day or suspended by authorities for whatever reason, the deadline shall be extended to the same time of the immediately succeeding business day in Quezon City.

9. The RA reserves the right to reject any and all application for qualification and eligibility found not in conformity with the relevant rules and policies set by SSS.

For further information, please refer to:

GARY I. BERNALES
Recommending Authority
Concurrent Acting Head
Investment Property Department
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