ANNEX "A"

PROJECT: **PROCUREMENT OF PAPER CUTTER**

A. QUERIES/CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE:

	Query/Clarifications	TWG/BAC Reply
1	Regarding the technical specification for the smallest cut without false clamp, which requires a minimum of 15 mm or 0.59 inches, most paper cutters available in the market, particularly those with a cutting length of 24 inches and above, have a minimum of 16 mm. May we respectfully request consideration of increasing the requirement to 16 mm, since the current minimum is 15 mm? We do not normally cut or trim materials as small as 15 mm, and the cutter is generally used for forms. The 1 mm difference should not have a significant impact on its intended use.	We will maintain our requirement of 15mm minimum, however, to allow wider participation while ensuring that the equipment remains suitable for its intended use, the Technical Specification is hereby amended as follows: *Smallest cut without false clamp: ranges from 15 mm (0.59 inches) to 30 mm (1.18 inches).* Please refer to **Annex A.1**.
2	Regarding the table space behind the knife with a maximum of 31 inches, this specification is typically utilized when cutting larger paper sizes, such as veto-size paper, which may be divided into smaller sizes. However, a 24-inch cutter does not appear to be proportionate to the required 31 inches of table space behind the knife. In this regard, may we respectfully request that the specification be adjusted to a maximum of 28 inches instead? Reducing the requirement from 31 inches to 28 inches will not significantly affect the intended functionality.	We will maintain our requirement of maximum of 31 inches table space behind the knife.
3	Regarding the power supply requirement, may we suggest using a three-phase power supply instead? Since the equipment will be installed in an industrial setting, a three-phase power source would be more appropriate and can provide a more stable power supply for the machine's operation.	The request is considered. Since the available power infrastructure at the designated installation site, the Technical Specification is hereby amended to require a **three-phase power supply**, which is more suitable for the machine's operational requirements and will help ensure stable and reliable performance. Please refer to the attached **Annex A.1**.
4	May we inquire regarding the clamp opening and whether it would be possible to range the indicated maximum from 100 mm to 97 mm?	We will maintain our requirement of at least 100 mm.

B. WRITTEN QUERIES:

	Query/Clarifications	TWG/BAC Reply
1	Suggestion to increase the **minimum requirement** for the **smallest cut (without false clamp) from 15mm to 16mm.** The offered hydraulic paper cutter has a minimum cutting size of 16 mm without a false clamp, compared with the required 15 mm. This minor 1 mm difference is proposed for consideration based on the machine's intended application of cutting and trimming printed forms. The offered machine can be considered suitable provided it consistently achieves the required cutting accuracy and clamping stability. Acceptance is subject to technical validation and the end user's approval.	Please refer to item A.1.
2	Suggestion to decrease the maximum requirement for **table space behind knife from 31 inches to 28 inches** The offered hydraulic paper cutter has a 28-inch table space behind the knife, providing sufficient working area to support and position the intended cartolina and forms during cutting, provided their dimensions fall within the machine's capacity. Since the intended application does not require handling larger paper sheets, the additional 3 inches of rear table space is not operationally necessary. Therefore, we respectfully request consideration of the offered 28-inch rear table depth based on the actual paper-handling requirements.	Please refer to item A.2.
3	Suggestion to include **power requirements of 220V, 3-phase, 60Hz** A three-phase power supply is suitable for the offered hydraulic paper cutter because it provides stable power delivery and supports the operation of industrial motors and hydraulic systems. It can also provide efficient motor operation under the machine's rated load. The proposed power supply is subject to the manufacturer's specifications and the availability of a compatible three-phase	Please refer to item A.3.

	Query/Clarifications	TWG/BAC Reply
	electrical connection at the installation site.	

Further, this Bid Bulletin amends item 4 of the Other Requirements under Section VII. Technical Specifications, as follows:

"Certificate or Sworn Statement that either the manufacturer or authorized dealer/distributor of its offered machine has Metro Manila based after-sales support and the presence of a Service Center in Metro Manila."