Republic of the Philippines

**SOCIAL SECURITY SYSTEM**

**Mindanao West Division**

CityMall Tetuan, Zamboanga City

# Invitation to Bid

The **SOCIAL SECURITY SYSTEM (SSS)** hereby invites interested parties to participate in public bidding on the Unserviceable Furniture & Equipment of Pagadian Branch with the minimum bid price as follows:

| Property for Disposal | Minimum Bid Price | Bid Security | Location | Condition |
|---|---|---|---|---|
| 1 Lot various unserviceable furniture and equipment (stated in attached list) | Ph 8,200.00 | 10% | SSS Pagadian Branch, Pagadian City | "AS IS, WHERE IS" Basis |

**Eligibility Requirements:**

| BIDDERS | ANY PERSON (Except SSS employees and their relatives up to the 4th Civil Degree) | SOLE PROPRIETORSHIP | PARTNERSHIP | CORPORATION | COOPERATIVE |
|---|---|---|---|---|---|
| REQUIREMENTS | 2026 Community Tax Certificate | DTI Certification | Certificate of Partnership; Secretary's Certificate authorizing Representative | Certificate of Incorporation; Secretary's Certificate authorizing Representative | Certificate of Cooperation; Secretary's Certificate authorizing Representative |
| | | 2026 BPLO Certification | | | |
| | Two (2) valid government issued identification cards with photo and signature | | | | |

**Schedule of Activities:**

| | Activity | Date/Time |
|---|---|---|
| 1 | Publication of Invitation to Bid | **November 04 - 12, 2026** |
| 2 | Issuance of Bid Documents | **November 04 – 17, 2026 : weekdays from 8:30 AM to 4:30 PM; on November 17, 2026 – up to 10:00 AM only** |
| 3 | Site Inspection | **November 12, 2026 8:30 AM to 10:00 AM** |
| 4 | Pre-Bid Conference | **November 12, 2026 10:30 AM to 12:00 NN (SSS Office)** |
| 5 | Submission of Sealed Bids | **November 17, 2026 up to 12:00 NN (SSS Office)** |
| 6 | Opening of Bids | **November 17, 2026 at 3:00 PM (SSS Office)** |
| 7 | Post Qualification | **November 18 - 20, 2026** |
| 8 | Notice of Award | **November 25, 2026** |

The complete set of Bid Tender Documents shall be issued to all interested parties by the Mindanao West Division (MWD) Disposal Committee Secretariat at the OVP, SSS Zamboanga Branch Office, CityMall Tetuan, Don Alfaro Street, Tetuan, Zamboanga City **and at the SSS Pagadian Branch, Pagadian City.**

Important Note : The Pre-Bid Conference will be conducted on November 12, 2026 at 10:30 A.M. at the above-stated address. The objective is to provide the prospective bidders the opportunity to raise concerns or clarifications on the requirements, terms, conditions, and specifications stipulated in the bidding documents. The prospective bidders are encouraged to attend the Pre-Bid Conference, however, non-attendance is not a disqualification to participate in the auction.

The SSS reserves the right to reject any or all bids without offering any reason, to waive any formality or technicality, and to award to any bidder whose proposal is deemed most advantageous to the SSS. The SSS neither assumes any obligation for any loss whatsoever that maybe incurred by the bidders in the preparation of their respective bids nor does the SSS guarantee that an award will be made.

For further information, please refer to:

**JANET P. TAN BELDA**
Head, Administrative Section
SSS Pagadian Branch
Pagadian City

**LEAH MAE P. MARQUEZ**
Secretariat, MWD Disposal Committee
Office of the Vice President
SSS Zamboanga Branch
CityMall Tetuan, Don Alfaro Street
Tetuan, Zamboanga City

(Original signed)
**IRENE D. LAXAMANA**
Vice President, Mindanao West Division &
Chairperson, MWD Disposal Committee

# Pagadian Branch
# Furniture & Equipment for Disposal

| | Material Description | Quantity | Unit of Measure |
|---|---|---|---|
| | **Furniture and Equipment** | | |
| 1 | UPS-10 KVA KEMAPOWER | 1 | UNIT |
| 2 | SIGNAGE | 1 | UNIT |
| 3 | CHAIR – GANG 4 SEATER | 1 | UNIT |
| 4 | CHAIR – GANG 4 SEATER | 1 | UNIT |
| 5 | CHAIR – GANG 4 SEATER | 1 | UNIT |
| 6 | CHAIR – GANG 4 SEATER | 1 | UNIT |
| 7 | PRINTER-LASER SAMSUNG M382ND | 1 | UNIT |
| 8 | PRINTER-LASER SAMSUNG M382ND | 1 | UNIT |
| 9 | PRINTER- EPSON LQ310 | 1 | UNIT |
| 10 | FAX MACHINE-PLAIN PAPER | 1 | UNIT |
| 11 | TV 2121 PANASONIC | 1 | UNIT |
| 12 | PRINTER-SLIP EPSON | 1 | UNIT |
| 13 | PRINTER-SLIP EPSON | 1 | UNIT |
| 14 | PRINTER-LASER BROTHER HL-5140 | 1 | UNIT |
| 15 | CURTAIN-AIR PANASONIC BR. | 1 | UNIT |
| 16 | CURTAIN-AIR PANASONIC BR. | 1 | UNIT |
| 17 | CABINET - STEEL LOCKER | 1 | UNIT |
| 18 | DRINKING FOUNTAIN | 1 | UNIT |
| 19 | YANMAR GENERATOR | 1 | UNIT |
| 20 | SCANNER-AVISION AV6200 | 1 | UNIT |
| 21 | PRINTER-MONOCHROME LASERJT HP M401N | 1 | UNIT |
| 22 | PRINTER-MONOCHROME LASERJT HP M401N | 1 | UNIT |
| 23 | MULTIMEDIA PROJECTOR | 1 | UNIT |
| 24 | PC WORKS.LENOVO NON TECH V530S(SET) | 1 | UNIT |
| 25 | PC WORKSTATION DELL OPTIPLEX 3050 | 1 | UNIT |
| 26 | PC WORKSTATION DELL OPTIPLEX 3050 | 1 | UNIT |
| 27 | PC WORKSTATION DELL OPTIPLEX 3050 | 1 | UNIT |